

Texas Aerospace Scholars Internship Program Frequently Asked Questions

How many interns will be selected for the Fall 2007 semester?

The number will be determined by the number of qualified applicants. We have four slots available.

Do I need approval from my school to participate?

You must have approval from your school to defer the semester in order to participate in the internship program.

I was awarded financial aid and/or scholarships for the Academic Year 2007-08. Will I maintain my eligibility if I accept this internship?

You must check with your financial aid office and/or scholarship donor to verify if this opportunity will impact your eligibility.

Can summer credit hours count toward the 30-hour eligibility requirement?

You must have accumulated 30 hours by the end of the spring semester. Summer credit hours will not count toward the eligibility requirement.

Am I eligible to apply if I am currently attending a community college and plan on transferring to a four-year college?

You must be currently attending an accredited four-year Texas college or University at the time of application. Students attending community colleges at the time of application are not eligible to apply.

Will you accept an "unofficial transcript"?

You may submit an "unofficial" copy of your transcript printed from the university website. It must have personal identifying information such as your name, name of university, birthdate, social, grade level, and a cumulative grade point average of 3.0 or higher.

What is the mailing address for sending my college transcript and resume?

Education Programs Office
Universities Space Research Association
3600 Bay Area Blvd.
Houston, TX 77058-1113

Are legal residents eligible to apply?

You must be a United States citizen or a naturalized citizen to participate in the program. Naturalized citizens must have court documentation authenticating U.S. citizenship.

What majors are eligible to apply?

We are looking for those individuals with degrees in science, technology, engineering and mathematics supporting the aerospace industry.

Will I be assigned to an internship within my major or field of interest?

We will do our best to match up the internship position with your major/field of interest; however, placements are dependent upon available positions and may not be a perfect match.

Will USRA or TAS staff assist with housing?

No, you must make your own housing arrangements. A housing booklet is available that offers several apartment contacts as well as local homeowners who rent out room to interns.

Will USRA, TAS or JSC assist with transportation?

No, you must provide your own transportation. Mass transportation in the Clear Lake area is not available and JSC is a large facility; individual transportation is needed.

How many hours per week will I work?

Interns are required to work 40 hours per week.

What will my work hours be?

You will need to discuss this with your mentor. Typically, the work day is 8 a.m. – 5 p.m. Some organizations use flex-time as long as the core hours of 9 a.m. – 3 p.m. are observed.

May I adjust my hours if a holiday falls within the week?

You are required to make-up or work 40 hours **within the week** of the holiday.

What if an emergency comes up and I need to take some time off?

You must ask permission of your mentor. You should also notify USRA. Stipend payments will cease until you return and resume your regular work schedule.

May I extend my work period to make up lost time?

No, the internship period is January 7 – April 18, 2008.

Will I be required to give an exit presentation?

Yes, at the conclusion of your internship, you will present your internship overview to your mentor and others in the organization, as well as representatives from USRA and TAS. In addition, you'll have an exit interview with USRA and TAS staff.

Who do I contact if I have questions not answered on the Web site?

All questions should be submitted in writing to recruitment@sop.usra.edu

If I apply for the TAS Internship, will this jeopardize my opportunities for a Johnson Space Center (JSC) Cooperative (Co-Op) Education Program position?

No, the TAS Internship compliments the Co-Op Program.

What is the difference between the TAS Internship and Co-Op Program?

The TAS Internship is available to those students who have participated in the TAS student programs (High School and Community College Aerospace Scholars). It is a one-semester technical, science, technology, engineering or mathematics (STEM), internship. The Co-Op Program is a paid full-time position with a minimum of two or three work tours (semesters) in science, engineering or administration.